



CITY OF CHARLES TOWN

CITY COUNCIL

AGENDA • SEPTEMBER 8, 2026

Regular Session

COUNCIL CHAMBERS

7:00 PM

101 E Washington Street, Charles Town, WV 25414

CALL TO ORDER

1. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

: **2026-1863:** City Council Meeting Minutes - August 17, 2026
[City Council Meeting Minutes - August 17, 2026 - draft.pdf](#)

3. PUBLIC COMMENT

4. WARD REPORTS

5. MAYOR'S REPORT

6. COMMITTEE REPORTS

7. CITY MANAGER REPORT

: **2026-1866:** City Manager's Report - September 8, 2026
[City Manager's Report - September 8 2026.pdf](#)

: **2026-1870:** FY2025 City of Charles Town Audit
[FY 2025 Charles Town Audit.pdf](#)

8. POLICE CHIEF REPORT

9. UNFINISHED BUSINESS

: **2026-1848 - Public Hearing:** TXA2026-01: Text Amendment - Old Town Mixed-Use Commercial Automotive Uses

: **2026-1862 - Second Reading:** TXA2026-01: Text Amendment - Old Town Mixed-Use Commercial Automotive Uses
[1332 Automotive Businesses.pdf](#)
[1. Report.pdf](#)

: **2026-1864:** Depot Land Discussion
[SKM_C360i26072010240.pdf](#)
[Article 138.pdf](#)

: **2026-1865:** Tree Removal from Sidewalk
[419 E Liberty tree removal request.pdf](#)

: **2026-1881:** Hill Farm Property Pre-Annexation Agreement - Possible Executive Session

10. NEW BUSINESS

- : **2026-1867:** Sergeant Jason Newlin Civil Service Discussion
- : **2026-1868:** Police and Firemen's Pension Annual Report
[Annual Report 2026 City of Charles Town Police.pdf](#)
- : **2026-1869:** Discussion on HB 2014 Data Center Guardrails
[Keys Email.pdf](#)
- : **2026-1871:** Jefferson County Commission's Housing Summit - Discussion on Participating
[Housing Summit Email.pdf](#)
- : **2026-1872:** TIF District Discussion
[TIF Option 1.pdf](#)
[TIF Option 2.pdf](#)
[TIF Option 3.pdf](#)
[TIF Option 4.pdf](#)
- : **2026-1873:** Resolution to Update the Comprehensive Plan
[Comprehensive Plan Update.docx](#)
[TIMELINE-Historically Hip Charles Town-V2.pdf](#)
- : **2026-1874:** Check Signature Authorization
- : **2026-1875:** Charles Town Utility Board (CTUB) General Manager Update - Possible Executive Session

11. REFERRALS TO COMMITTEES/COMMISSIONS

12. APPROVAL OF BILLS

- : **2026-1876:** Payment of Bills - September 8, 2026
[GEN FUND COUNCIL REPORT 2026-09-08.pdf](#)
[PARKS N REC COUNCIL REPORT 2026-09-08.pdf](#)
[CAPITAL RESERVE COUNCIL REPORT 2026-09-08.pdf](#)
[BOND ESCROW 2026-09-08.pdf](#)

13. ADJOURNMENT

14. INFORMATION ONLY - NEXT MEETING, Monday, September 21, 2026, at 7:00PM

- : **2026-1877:** Charles Town Police Department July Statistical Report
[July 2026 CTPD Stats.pdf](#)
- : **2026-1878:** Charles Town Parks and Recreation June and July Meeting Minutes
[June_2026_Meeting_Minutes_Approved.pdf](#)
[July 2026 Meeting Minutes - Approved.pdf](#)
- : **2026-1879:** FY2027 General Fund Revision #2
[FY 2027 GF Revision #2.pdf](#)
- : **2026-1880:** Proclamation Honoring the Distinguished Career of Patricia Kelican - signed
[A Proclamation Honoring Patricia Kelican - signed.pdf](#)

: **2026-1892:** Charles Town Tree Board Oath - Greg Vickers
[G Vickers Oath - Sept. 2026.pdf](#)

- 15. NOTICE: The Public May View the Meeting Live by Clicking on the Event Link at:
https://www.charlestownwv.us/government/agendas_minutes.php**